

**Jefferson County Board
Committee Minutes
August 7, 2012
Infrastructure Committee**

1. Call to order

Meeting called to order by Supervisor Reese at 1:30 p.m.

2. Roll call of Committee Members

Richard Jones, Rick Kuhlman, Russell Kutz, Don Reese, and Dick Schultz.

Others Present: Gary Petre – County Administrator; Phil Ristow – Corporation Counsel;-John Molinaro – County Board Chairman; Karyn Spory, Reporter – Jefferson Daily Union; Tammie Jaeger – Administrative Assistant-Confidential; Mike Marasch – Central Services; Supervisor Walt Christensen; Supervisor Greg David; Terry Gard – Human Services Maintenance Supervisor; David Diestler – Fair Park Director; Kathi Cauley – Human Services Director; Chief Deputy Jeff Parker; Sheriff Paul Milbrath; Supervisor Glen Borland; Supervisor Ed Morse; Bill Kern – Highway Commissioner; Joe Nehmer – Parks Director; Falamak Nourzad – Continuum Architects.

3. Certification of compliance with the Open Meetings Law

The County Administrator reported that the meeting agenda (revised 8-3-12) was properly noticed in compliance with the law.

4. Review of the Agenda

Items 12, 13, and 14 were moved up to accommodate staff.

5. Public Comment

None

6. Approval of the July 18, 2012 Infrastructure Committee meeting minutes

Motion made by Supervisor Jones; Second by Supervisor Kuhlman to approve the July 18, 2012 Infrastructure Committee meeting minutes as printed. Ayes-All (Motion Carried).

7. Communications

- Revised Capitol Projects request from Human Services Department
- Draft Resolution “Authorizing Offer to Purchase 60 acre Old Countryside property”

8. Closed Session per §19.85 (1)(e) Deliberating the purchase of public property

Motion made by Supervisor Reese; Second by Supervisor Kuhlman to convene in closed session to deliberate the purchase of public property. (Roll Call Vote was taken - Ayes-All) Motion Carried.

9. Reconvene in open session to take possible action on item discussed in closed session.

Motion made by Supervisor Kuhlman; Second by Supervisor Schultz to reconvene in open session to take possible action on item discussed in closed session Ayes-All (Motion Carried).

10. Discussion and possible action on a resolution authorizing that an offer be submitted on the purchase of the old Countryside Home property

Motion made by Supervisor Reese; Second by Supervisor Schultz to allow the County Administrator to negotiate the purchase of the old Countryside Home property, bring it back to the committee for review and forward a resolution to the County Board for their consideration. (Ayes-All) Motion Carried.

11. Discussion and possible action on design of the Lake Mills Highway Satellite Facility

Bill Kern showed the committee a map of the old Countryside Home property with elevation contours and an overview of the property. He also provided a map of the locations of the proposed Highway satellite shops for the committee to review. He discussed the Satellite Facility project and addressed questions from the committee. No action taken.

12. Courthouse Parking Structure Project update

Mike Marasch reported that the courthouse parking lot project is on schedule. It is anticipated that the project will be completed by September 14th. No action taken.

13. Courthouse Security Entrance design update

Gary Petre told the committee that Design Alliance Architects is working on the security entrance design. There is a meeting scheduled with Design Alliance and Sheriff Office staff on Friday morning. No action taken.

14. Discussion and possible action on 2013 Requested Capital Projects

Information on the 2013 Requested Capital Projects was provided for the committee to review. Staff addressed questions from the committee. No action taken.

15. Potential items for the Committee's next meeting

- Approval of the August 7, 2012 Committee meeting minutes
- Discussion and possible action on the security at the Workforce Development building and Health/Human Services

16. Set tentative next committee meeting time and date: August 15, 2012 at 10:30 a.m., September 5, 2012 @ 9 a.m., September 19, 2012 at 1:30 p.m.

17. Adjourn

Supervisor Kuhlman made a motion to adjourn; Second by Supervisor Schultz at 3:13 p.m. Ayes – All (Motion Carried).